

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
January 23, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

Mr. Wheeland recessed the Commissioners' Meeting at 10:01 a.m.

Mr. Wheeland opened the public hearing for Lycoming County Subdivision and Land Development Ordinance at 10:01 a.m. Josh Billings explained that there were three major items address in the rewrite of this ordinance. Kurt Hausammann explained that this process began in the 1990s, but a more concentrated effort was focused in the last two years. He added that all proper advertising was done and the Planning Commission voted unanimously for this. There were no public comments received. Assistant Solicitor Wiley confirmed that all advertising requirements were met.

Mr. Wheeland closed the public hearing at 10:11 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:11 a.m.

2.0 ACTION ITEMS

- 2.1 ENACT ORDINANCE 2014-01. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), enacted Ordinance 2014-01 for Lycoming County Subdivision and Land Development Ordinance.
- 2.2 ADOPT RESOLUTION 2014-04. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2014-04 for certification of wireless E911 funds.
- 2.3 APPROVE INVOICE FROM WEST BRANCH REGIONAL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice in the amount of \$1,654,499.47 from West Branch Regional Authority.
- 2.4 APPROVE PSA WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Cleveland Brothers Equipment Company.
- 2.5 APPROVE QUOTE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Cleveland Brothers Equipment Company, Inc., from PA E-Market Contract for the purchase of 1- New 2014 Caterpillar 3.16 Cubic Yard Severe Duty Bucket in the total amount of \$22,318.
- 2.6 APPROVE QUOTE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the quote from Cleveland Brothers Equipment Company, Inc., for repair and rebuild of 2007 Caterpillar D8T Track Type Tractor in the amount of \$55,978.70.
- 2.7 APPROVE SUBMISSION OF AIR POLLUTION COMPLIANCE FORM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved submission of air pollution control act compliance review form to DEP for RMS.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH NCS PEARSON. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with NCS Pearson, Inc. for GED testing.
- 2.9 APPROVE PSA WITH YOUTH EDUCATIONAL SERVICES OF PA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0),

approved professional service agreement with Youth Educational Services of PA, LLC for JPO.

2.10 APPROVE PSA WITH HAZLETON PATHOLOGY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Hazleton Pathology for the Coroner's Office.

2.11 APPROVE PSA WITH HEALTH NETWORK LABS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Health Network Labs for the Coroner's Office.

2.12 APPROVE AG LAND PRESERVATION FUNDS CERTIFICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved county certification of 2014 ag land preservation funds.

Mr. Wheeland recessed the Commissioners' Meeting at 10:21 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the promotion of Troy D. Sellers as full time replacement Adult Victim Witness Coordinator - Pay grade 8 - \$22.82/hour effective 2/2/14.

3.3 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Karen M. Chianelli as full time replacement Clerk III - Pay grade 4 - \$13.54/hour effective 1/27/14.

3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Amy S. Bower as full time replacement LPN - Pay grade 6 - \$16.10/hour effective 1/26/14.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:23 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:23 a.m.

4.2 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 372 real estate change of value notices.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:23 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:23 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dave Bonus announced that LCRMS is requesting bids for concrete product.

5.2 Dave Bonus announced that LCRMS is requesting bids for aggregate products.

5.3 Dave Bonus announced that LCRMS is requesting bids for equipment tires and tire repair.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, January 28, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:24 a.m.